



Our Family Keeping Your Family Warm Since 1952

## New Service Checklist

### Documentation

- Work Order completed
- Delivery tickets printed
- Tank contract signed (2 pages for underground tanks \_\_\_\_\_)
- Delivery Options information sheet signed, with copy provided to customer
- Tank set information sheet

### For Customer-Owned Tanks

- Permission to fill signed
- Tank ownership proof provided by customer

### Information Provided to Customer

- Magnet
- Safety and warning booklet
- Copy of signed Delivery options
- Copy of Tank Set Information

### Financial

- Tank purchase price: \$ \_\_\_\_\_
- Tank set price: \$ \_\_\_\_\_
- Gas Check Price \$ \_\_\_\_\_ (Customer-Owned Tanks only)
- Propane paid for \$ \_\_\_\_\_ = ( \_\_\_\_\_ gallons x \_\_\_\_\_ per gallon) + tax \_\_\_\_\_

Total Paid: \$ \_\_\_\_\_  Check # \_\_\_\_\_  Credit Card  Cash

Total Amount Due: \$ \_\_\_\_\_ (This must be paid before tank set / delivery is made.)

By signing below, I acknowledge that I have read and agree to the terms and conditions outlined in the Delivery Options form. I have also received copies of all information checked above.

Applicant Signature	Print Name	Date

**Xenia:** 1525 Burnett Dr.  
Xenia, OH 45385  
937-372-9194

**Lebanon:** 1245 South St. Rt. 42  
Lebanon, OH 45036  
513-228-1424

**Wilmington:** 6611 West St. Rt. 73  
Wilmington, OH 45177  
937-382-1624